

**Seacoast Charter Academy
School Board Meeting Minutes
June 1, 2017**

Attendance:

Debbie Barker
Marla Stremmel
Cathy Perry
Lisa Christopherson
Randy Modlin
Nicole Smashion
Kenneth Scarborough

AGENDA ITEM #1 – OPENING CALL TO ORDER

Mrs. Barker called the Meeting to order at 5:20pm.

AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING

On motion from Nicole Smashion and second Cathy Perry, the board approved the January 17, 2017 minutes. With all in favor the motion to accept minutes, as is, is accepted.

AGENDA ITEM #3 – PUBLIC COMMENT

There was no public comment.

AGENDA ITEM #4A – FINANCE REPORT

The preliminary budget for 2017-2018 school year was presented to the Board. This preliminary budget shows cost based on minimum student enrollment. Mr. Modlin went over the budget with the Board with additional staffing, expenditures, grants, and any additional questions. The board received the budget and motion to accept by Cathy Perry, and second by Nicole Smashion and the Board approved the preliminary budget. There were no additional comments.

AGENDA ITEM #4B – ADMINISTRATOR'S REPORT

Admissions & Enrollment: We have been enrolling students for the upcoming school year. Maximum enrollment is 496 and we are currently at 450. The majority of these openings are in 2nd grade with 25 spots and 4th grade with 20 spots. We have 9 openings in K5, we are over by 8 students in 3rd grade taking each class to 20 and we have 2 spots in 5th grade.

Test Results: We did receive the 3rd grade ELA FSA results. We did have a small drop from last year to this year in ELA with 55% with last year being a 56% of our students' scores a level 3 or higher. Out of 66 students here are the results:

- we had a total of 15 students who scored a level 1
- 15 students who scored a level 2 with 7 of those students only 5/6 points away from a level 3 which is considered to be proficient.
- 18 students score a level 3
- 15 students score a level 4
- 3 students score a level 5

Of the level 1 students, 1 student passed the SAT10 which is the alternate assessment given if a student scores a level 1 and none of the students passed the IOWA.

Of the 15 students who scored a level 1, 1 will be going to summer school, 1 passed the SAT10, and 2 will be retained based on grades, and 11 completed the 3rd grade portfolio to move on to 4th grade or had a good cause exemption.

We have at this time, met with all the 3rd grade teachers. We do feel the benchmark that was developed is an excellent indicator of what to predict for the outcome of the FSA as the overall score was a 55% on the benchmark and we had a score of 55% on FSA. We have developed a plan this year and we do feel it was successful. Teachers started meeting with small groups after the first benchmark and then meeting after school or before school at least two times a week starting in March. We will see the results of this program with our 4th and 5th grade students as we should see growth. Additionally, of the students who scored a level 1 or 2 there were 15 that were new to Seacoast as well as 8 new students who scored a level 3 or 4. We will continue to administer the benchmark 3 times before the FSA so we will have a true picture of growth and outcomes.

As of right now based on the Benchmarks without taking into consideration growth scores we do anticipate our school grade rising to a B with the possibility of an A.

We are anticipating the rest of the results to be in, in the month of July.

End of Year Happenings:

May 10 – 11 – Field Day

May 13th – Exploring Our World

The week of May 15th – 25th we had end of the year award ceremonies, kindergarten graduation and 5th grade graduation.

May 30 – June 1st – Water Days

New Staff:

We are in the process of hiring new staff. We have hired 1 new Kindergarten teacher, 2 – 1st grade teachers, moved Mrs. Adepoju to 2nd grade, 1 new 4th grade teacher, and Guidance Counselor. We are still in need of a Spanish teacher and computer teacher. The changes are due to teachers moving out of state / county, and 2 teachers that are going to stay at home.

AGENDA ITEM #5A: BUILDING LEASE & ADMINISTRATIVE SERVICES AGREEMENT

The Board considered the ownership of the HCMC, Inc. and Seacoast Christian Academy Realty Nominee Trust including the fact of any and all relationships, interests held by, and benefit or gain to any persons or their relatives associated with these entities and Seacoast Charter. The Board discussed each contract or transaction including whether it is fair and reasonable as to Seacoast Charter in light of due diligence.

Following a review and discussion of the Seacoast Charter-Trust Lease since ownership of the 9100 building had changed to the Seacoast Christian Academy Trust which currently has the lease for the 8049 Building, and the Second Administrative Services Agreement, upon motion made by Nicole Smashion and seconded by Cathy Perry, the Board of Directors unanimously approved and adopted the following Resolutions:

RESOLUTIONS:

RESOLVED, that the Board, after reviewing the Seacoast Charter-Trust Lease, and the Second Administrative Services Agreement and performing its due diligence regarding the same, has determined it is advisable and in the best interest of Seacoast Charter to achieve its charitable and educational purposes to ratify the initial execution of such contracts, and

FURTHER RESOLVED, that the Board of Directors, after reviewing the Seacoast Charter-Trust Lease, and the Second Administrative Services Agreement and performing its due diligence regarding the same, has determined it is advisable and in the best interest of Seacoast Charter to achieve its charitable and educational purposes by amending each contract, with copies of such amended contracts attached hereto, and

FURTHER RESOLVED, that the Board of Directors and/or Officers of Seacoast Charter are authorized to execute the Seacoast Charter-Trust Lease, and the Second Administrative Services Agreement, as well as any other contract or instrument or document and to take all other lawful actions that they consider necessary or appropriate to confirm and implement the intent of the foregoing resolution and the terms, conditions, and representations stated within the contracts, and

FURTHER RESOLVED, that these resolutions shall be incorporated into the minutes of the meeting of the Board of Directors at which these resolutions are adopted or incorporated into written consents of the directors (or both) and, in either case, filed with the minutes of the meetings of the Board of Directors.

AGENDA ITEM #5B – WELLNESS POLICY

Mrs. Stremmel presented a Wellness Policy with new guidelines that were required by the State of Florida to bring us into compliance into the coming year. The Board reviewed the policy and Mrs. Barker motioned to accept and Cathy Perry seconded and the Board unanimously approved.

AGENDA ITEM #5C – SCHOOL UNIFORMS

Mrs. Stremmel presented two proposal from two vendors for school uniforms for the 2017-2018 school year. Based on the proposals given, the board moved to go with Paul Lepore due to better pricing structure. Lisa Christopherson made the motion to go with the new vendor and Cathy Perry seconded the motion and the Board unanimously approved the new vendor and pricing.

AGENDA ITEM #5D - TITLE 2 PLAN

Mrs. Stremmel presented to the Board the Title 2 allocation plan. This plan included: reimbursement for training of new teachers and staff, bonuses for mentors, and conferences. After reviewing of the plan Mrs. Barker moved to accept the plan and Nicole Smashion seconded with the Board unanimously approving the Title 2 Allocation Plan.

AGENDA ITEM #5E – SPEECH SERVICES

Mrs. Stremmel presented to the Board the new Speech Services agreement which increased services hours from 15 hours a week to 30 hours a week. This is based on the increase of caseload, MRT meetings, RTI, and OT. Services will be billed based on hours used. The motion to approve was made by Cathy Perry and seconded by Nicole Smashion with a unanimous decision by the Board to proceed with the new contract.

AGENDA ITEM #5F – BOARD MEETINGS FOR 2017-2018 SCHOOL YEAR

Mrs. Stremmel presented a prospective calendar for Board meetings for the coming school year based on this years meetings. Mrs. Barker moved to accept the meeting schedule and Cathy Perry seconded with the Board unanimously approving the new schedule.

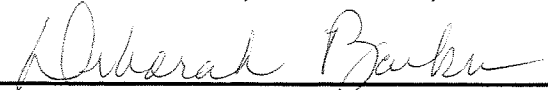
Board Member Resignation and Board Member Recommendation

Lisa Christopherson resigned off the board. The Board thanked Lisa for her service. There was a nomination for a new Board Member – Faye Batten, a Retired school administrator. Debbie Barker motioned and Cathy Perry seconded. Mrs. Batten will become a member of our Board and complete all the requirements prior to the next meeting.

AGENDA ITEM #7 - ADJOURNMENT

On motion of Deborah Barker and seconded by Cathy Perry the board reached a consensus to adjourn the meeting at approximately 6:30pm.

Minutes record by Lisa Christopherson.



Deborah Barker, Board President