

**Seacoast Charter Academy
School Board Meeting Minutes
January 23, 2018**

Attendance:

Debbie Barker
Marla Stremmel
Cathy Perry
Faye Batten
Randy Modlin
Nicole Smashion
Charlie Schmitt

AGENDA ITEM #1 – OPENING CALL TO ORDER

Mrs. Barker called the Meeting to order at 5:10pm.

AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING

On motion from Cathy Perry and second Charlie Schmidt, the board approved the October 5, 2017 minutes. With all in favor the motion to accept minutes, as is, is accepted.

AGENDA ITEM #3 – PUBLIC COMMENT

There was no public comment.

AGENDA ITEM #4A – FINANCE REPORT AND BUDGET

Mid Year Budget for 2017-2018 school year was presented to the Board and there were no changes. Mr. Modlin went over the budget with the Board with staffing, salaries, expenditures, grants, and any additional questions. The board received the budget and motion to accept by Nicole Smashion, and second by Faye Batten.

401 K – Randy informed the Board that Seacoast matched employees up to \$500 who participated in the 401K in past years. Currently, we have 9 employees who would qualify for this benefit. The total cost will be \$4,500. Under the motion of Charlie Schmidt to approve the match of \$500 and second by Faye Batten, the Board approved the \$4,500 match for the employees participating in the 401K.

AGENDA ITEM #4B – ADMINISTRATOR'S REPORT

Admissions & Enrollment: We continued to enroll students since the school year started. Maximum enrollment is 478 and we started the year with 447 are currently at 458.

Grade	1/23/2018	Max # of Student	Available
Kindergarten	85	90	5
1 st Grade	92	90	(2)
2 nd Grade	67	72	5
3 rd Grade	77	72	(5)
4 th Grade	70	88	18
5 th Grade	67	66	(1)

Elementary Totals	458	478	20
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We have already begin touring for the 18/19 school year. The School Choice Expo was Saturday, January 20th. Great feedback and already have toured and received applications. We sent out commitment forms and have emailed parents who have not yet responded. Our maximum enrollment for 18/19 is 518 and we are currently at 412. I will set the lottery date if applicable after the Magnet Lottery date and acceptance letters will be sent out in April.

Advertising:

Current we are advertising in multiple print magazines. We have moved forward with promoting Facebook ads through the summer and our annual enrollment postcard mail out will go out the first of March.

Florida School Recognition Funds: We have been awarded these additional funds of \$100 per FTE based on improving to school grade of B. The amount of the funding is \$43,675.00. After the last Board meeting we developed a plan to use the money for much needed computers for teachers and students and teacher bonuses.

New Staff & Classes

We will be adding an additional 2nd Grade Class and 5th Grade Class in the 18/19 School year. We will need staff for these positions.

FSA Testing Schedule:

Testing will begin in March and with Make-up days will run through the beginning of May. Tentatively, writing will be March 5th – 9th. We are still waiting on district for confirmation.
 April 10 – 13: 3rd grade Reading (Paper based)
 April 16 – 20: 4th Grade Math
 April 23 – 27: 3rd Grade Math & 5th Grade Math
 April 30 – May 4: 5th Grade Science (Paper Based) & 4th Grade Reading
 May 7 – 11: 5th Grade Reading

Upcoming Events:

Feb. 8: 3rd – 5th Grade Talent Show
 Feb 15th – 5th grade parent meeting
 March 8th – 3rd grade parent meeting
 April 10th: 1st & 2nd Grade Program
 April 24th: Kindergarten Program
 May 10 – 11th: Field Day
 May 19th: Science Fair
 May 21-25: Awards and Graduations
 May 29 – 31: Water Day End of Year Party

AGENDA ITEM #5A: New Building:

We have a budget with a listing of renovations for the new building. It was first projected around \$125,000 and the current budget is at \$111,092. 3 bids were solicited for the renovations for the various sections of plumbing, electrical, a/c, stucco. Framing and drywall are being done in house. We do have a lease that is being presented that we will not start paying for until June 1st when we

begin moving in. All leasehold improvements as outlined in the lease are to be paid by Seacoast Charter.

AGENDA ITEM #5B: Building Lease for New Bldg:

New lease was presented for the building we will be renovating at 855 Townsend Blvd located next to the 3rd through 5th grade building. The Agreement for the lease is as follows: There will be no rent through the months of January 1, 2018 – May 31, 2018. Starting June 1, 2018 through December 31, 2022 the rent amount will be \$3,120 per month. The rate is calculated based upon a rate of \$15 per square foot. The board reviewed and discussed the terms of the lease and with the motion of Nicole Smashion and seconded by Charlie Schmidt the Board approved the new lease.

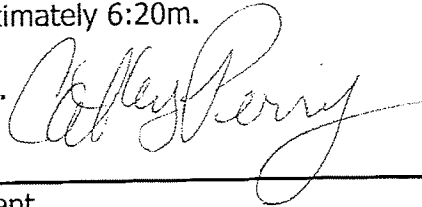
AGENDA ITEM #5C: Capital Outlay

Due to HB7069 our capital outlay will increase an additional \$142, 217 from our current allocation of \$83,409. This increase will substantially help with the build out and addition of the turf to the 8049 building. At this time, this is in the court system and we are waiting to see if the Feb 1st deadline will be met. Already in some counties the courts have ordered in favor of the Charter schools receiving their capital outlay at the new mileage rate.

AGENDA ITEM #7 - ADJOURNMENT

On motion of Deborah Barker and seconded by Nicole Smashion the board reached a consensus to adjourn the meeting at approximately 6:20m.

Minutes record by Cathy Perry.



Deborah Barker, Board President

